

Appendix 1- Notice of Complaint

Tax Parcel Number: Section: Block: Lot:
Log No.: _____

COMPLAINT OF VIOLATION

Form of Complaint:

- Phone
- Letter (attach)
- Anonymous

Complainant: _____

Address: _____

Phone: _____

Site Location: _____

Property Owner: _____

Nature of Complaint: _____

ACTION BY ENFORCEMENT OFFICER:

Possible violation of Article _____, Section _____, Subsection _____ of the _____ (name of zoning law) _____

Site Inspection completed on _____ (date) at _____ (time) [AM/PM]

Report of Findings:

Recommended Action:

Zoning Enforcement Officer
