



**TOWN OF CONESUS**  
**Conesus Highway Department**

5862 Federal Road, PO Box 190

Conesus, NY 14435

PHONE: (585) 346-5570 FAX: (585) 346-3332

www.town.conesus.ny.us

Subject: Driveway Regulations and Permits

1. Authority: Reference Town Highway Law, New York State, Article 7, Section 213 and Article 9, Section 130 Subdivision 7A of Town Law. Regulations and conditions under which a driveways shall be located and constructed connecting to a Town Road.

2. Permits Required

a. New Driveway(s): Any party desiring to construct a new driveway connecting to any Town of Conesus Road must first obtain a driveway permit from the Town of Conesus, Superintendent of Highways. An application blank is provided. There is no permit fee. The applicant is required to mark the desired driveway location by stakes driven into the ditch line. The Town Highway Superintendent or a representative from the Highway Department will investigate the marked location and determine the acceptability of the proposed location of the driveway. Determination of the necessary size and length of the driveway pipe to ensure proper drainage will be determined by the Highway Superintendent and/or one a representative of the Highway Department.

b. Driveway construction will not commence until an approved permit is issued by the Highway Department and received by the applicant. The Highway Superintendent will be notified 24 hours in advance of construction to allow for inspection of the work.

c. Any driveway construction in violation of the conditions of the permit is subject to removal by the town at the expense of the applicant.

3. Driveway pipe installation and replacement(s):

a. The Driveway pipe shall be a material acceptable to the Highway Superintendent. If the pipe is to be composed of two or more sections of pipe, they shall be joined/connected together by acceptable means. In most cases, the minimum diameter will be 12 inches in volume circumference and 30 feet in length constructed of corrugated plastic with smooth interior or of corrugated metal material.

b. The driveway pipe shall be set so that the inlet end is not so high as to block water flow in the ditch. The outlet shall not be lower than the ditch beyond the driveway. Both, the inlet and outlet ends of the pipe must be constructed with light fill stone as to control erosion.

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c. The driveway shall not be constructed within the shoulder (between pavement and ditch) higher than the shoulder. If the driveway must rise above the road, there shall be a low point in the driveway at the ditch line.

3. Construction of Town Forces:

a. The applicant must purchase the driveway pipe for initial installation. It cannot be purchased from the Town. Under present policy, the Town will set the pipe and cover it with one load of crushed gravel. Replacement of an initial pipe is at the expense of the Town

b. If the applicant elects to have the Town perform the installation, it will be scheduled as soon as workload and weather permits. The Town may not be able to meet all construction schedules of applicants.

**Important Notice: Highway Department Driveway Permits do not include the Department of Environmental Conservation (DEC) permits that are required by Conservation Law. Questions concerning Wetlands and Watershed Protection Laws, may be refer to the DEC Website @ <http://www.dec.state.ny.us/website/dow/bwp.htm> or by contact DEC Region 8, 6274 East Avon Lima Road, Avon New York 14414 or call the permits office at (585) 226-5400**

Daniel Marusiak  
Highway Superintendent

Town of Conesus  
Highway Department  
Application and Driveway Permit

Date: \_\_\_\_\_

Owner's name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Driveway Location: \_\_\_\_\_

Name of Road: \_\_\_\_\_

Side of Highway: (Circle) N S E W

Distance to nearest utility pole: \_\_\_\_\_ Pole # \_\_\_\_\_

Distance and direction from nearest side road(s): \_\_\_\_\_

Date when needed: \_\_\_\_\_

Construction by owner or Town: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

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Conditions:

\_\_\_\_\_  
Highway Superintendent